Central Intelligence Agency

Washington, D.C. 20505

Mr. Frank D. Titus
Assistant Director
    for Financial Control and Management
Office of Personnel Management
Washington, DC 20415

Dear Mr. Titus:

    Thank you for your letter of 1 September 1987 regarding our efforts to
formalize existing understandings and agreements between our agencies relative
to the administration of the Civil Service and Federal Employees Retirement
Systems as they apply to CIA employees. I share your interest in finalizing
an agreement on this matter as expeditiously as possible.

    I wish to take this opportunity to express my thanks to you, Mary Sugar,
and the other members of the OPM Retirement Task Force and operational staffs
for the valuable assistance provided to the Agency over the past several
months. Without this assistance, it would have been extremely difficult for
us to have implemented changes in the administration of the CIA retirement
program required by the FERS Act.

    Your letter together with the revised Memorandum of Understanding (MOU)
has been referred to the staff handling our retirement affairs for review and
appropriate action. It is my understanding that a meeting between our staffs
to discuss the MOU, and related matters, originally planned for last month but
postponed at your request, will be rescheduled at the earliest convenient date.

    I trust that agreement can be reached at this meeting with regard to the
basic "umbrella" memorandum of understanding on retirement administration.
Once approved, we would then proceed to address specific substantive matters
and administrative processes in annexes to the basic agreement.

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Mr. Frank D. Titus

[   ], Deputy Director of Personnel for Employee Benefits and   STAT
Services is our senior officer overseeing the Agency's retirement program. He
and his staff, in conjunction with other appropriate CIA officials, will be
responsible for finalizing this MOU, as well as any supplemental agreements.
The action officer for the upcoming meeting will be [   ] who can be   STAT
reached at [   ].

Sincerely,

[   ]

Hugh E. Price
Director of Personnel

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ADD/EBS/OP/[   ] (23 Sept 87)   STAT

Distribution:
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